



Program Coordinator- Soccer Without Borders Greeley, Colorado

Soccer Without Borders (SWB) is a non-profit organization that uses soccer as a vehicle for positive change, providing newcomer refugee, asylee and immigrant youth with a toolkit to overcome obstacles to growth, inclusion, and personal success. Our programs provide youth who are traditionally excluded from extracurricular opportunities with a platform for positive engagement, an avenue for personal growth, and a toolkit for a brighter future.

About SWB Colorado

Our vision is to build a more inclusive world through soccer, where all youth have the opportunity to reach their inherent potential. Newcomer youth are one of the most vulnerable populations in the United States today, facing complex barriers to integration, academic success, and leading happy and healthy lives. Our model is rooted in research, which helps us understand the complex factors that affect the youth, families, and communities with whom we work. SWB's model includes four organizational lenses: access and inclusion, health, youth development, and trauma-informed practices, each representing a body of research that informs our program design. Our programs integrate the three pillars of soccer, education, and community, supporting our participants to grow, integrate, and be successful.

SWB Colorado works in Greeley and Aurora, serving middle and high school students during the school year, and elementary, middle, and high school students in the summer months. Middle and high school students participate in after-school soccer programming, along with academic workshops and individual support and case management throughout the year. In addition to these direct service programs, SWB has a mentor program that matches volunteers with youth and their families to help them integrate into Colorado's larger community and to serve their individual needs. This position is based out of Greeley, where SWB has worked with newcomer community since 2012 and serves 150 newcomer youth annually.

About You

The Program Coordinator is responsible for leading and overseeing SWB's program quality and implementation in Greeley, reporting to the SWB Colorado Director (located in Denver). As the most senior SWB staff member located in Greeley, the Program Coordinator must be an engaging, dynamic, and creative leader who is excited to bring vision and strategy to bear in leading the program into the future and has the follow through and resourcefulness necessary to bring these plans to life. The Coordinator will have high levels of independence to manage a small team of SWB staff so must bring strong management, leadership, and delegation skills. As one of the leaders in an organization focused on welcoming and inclusion, the Program Coordinator should be a relationship builder who can effectively connect with a variety of program stakeholders and across multiple cultures. The Program Coordinator should be a proven multi-tasker and be able to prioritize their work to maximize the mission of SWB. Lastly, the Coordinator should believe in the transformative power of soccer and bring coaching or playing experience.

About this position

The Program Coordinator is responsible for the planning and implementation of quality programming in Greeley, CO. Depending on the leadership and management experience of the new team member, they will join the SWB team as either a Coordinator or Senior Program Coordinator. A Senior Program Coordinator would have increased autonomy and responsibility in the areas of staff team leadership and strategic planning and partnerships.

Staff Team Leadership (35%):

- Manage a team of full-time AmeriCorps, part-time, work-study and volunteer team members
- Provide staff with ongoing, support, training, professional development, and feedback aligned with a culture of learning and continual improvement
- Lead intern & volunteer supervision, feedback, and escalation of cases for concern

Direct Service (35%):

- Envision and deliver high-quality programming that centers the needs of newcomer youth
- Relationship building with youth and families, recruitment, and retention
- Direct program planning & facilitation, head coaching at least one team
- Manage individual youth support and check-ins, in partnership with Greeley staff team
- Restorative practices implementation
- Maintain high standards of monitoring and evaluation, ensuring quality and accuracy of data

Strategic Planning and Partnerships (20%):

- Partner with Colorado Director to plan long-term program strategy
- Identify and cultivate strategic partnerships, along with Colorado Director, to promote program quality and depth

Organizational Participation (10%): The Program Coordinator will also play a key role in securing the inputs needed to ensure SWB Colorado can operate successfully. Specifically, the Program Coordinator has primary responsibilities in the following areas:

- Event Planning & Participation (including fundraising events such as Small Goals Big Change)
- Social Media (providing material for communications, stories, photos, videos, etc.)
- Other projects as assigned

Required Skills and Qualifications

- Bachelor's degree or equivalent skills
- 1-2 years of relevant work experience
- Proven problem-solving skills and ability to address challenges with creative solutions
- Strong communication abilities, including the ability to communicate positively and effectively with diverse audiences
- Excellent organizational skills, strong attention to detail and ability to meet deadlines consistently
- Comfortable coordinating large groups of people, youth, and adults
- Commitment to the potential of all young people, and the power of sport to create social change
- Experience with a team sport and/or sports-based youth development organization
- Work authorization in the United States

Preferred Qualifications

- 3-4 years of relevant work experience
- Familiarity with the Greeley community
- Demonstrated leadership skills, strong ability to inspire and coordinate a team to deliver impact
- Proficiency in Somali, Spanish, Karen, Karenni, Rohingya, Burmese, Tigrinya, Swahili or Arabic
- Driver's license and personal transportation

Time Commitment and Compensation

The Program Coordinator position is a full-time position based at our Greeley, CO office, beginning February 2021. While the majority of this position will be completed during the weekday, oftentimes events and trainings will occur on weekends and evenings. The salary for this position will be between the high-30s and mid-40s, based on experience. This position includes a health care stipend, generous vacation time, flexible work environment, and a 401k retirement savings plan. Unfortunately, SWB is not able to provide visa sponsorship. SWB encourages persons of any race, ethnicity, faith, sexual orientation, gender identity, and background to apply.

Interested?

Please send a meaningful email or video introduction including how you heard about this position along with a resume to SWB Colorado Director at colorado@soccerwithoutborders.org. To help us with our process, please put "SWB Program Coordinator" in the title. Applications will be accepted until January 27th, 2021.